Online Account Access Application

DCPG requires one person to be designated as the primary authorized user for online billing access. This person will receive invoices. The primary authorized user also has the option of accessing online enrollment information. Additional users, including your broker, can be given access to your billing and/or enrollment information. Additional users are optional.

Once you have designated your primary (and any optional) user(s), we think you'll find it's easy to access your billing and enrollment information through our online system. Online billing gives the user access to current and past invoices. Online enrollment streamlines record keeping and allows the user to make real-time enrollment updates.

Primary Authorized User* – Required

This user is required and will receive invoices.

Company Name (please do not abbreviate)

Primary Contact Name   Primary Contact Email Address

Add online enrollment access? ☐ **Yes** ☐ **No**

Additional Authorized Users – Optional

User 1 Name   User 1 Email Address

☐ Online Billing Access   ☐ Online Enrollment

User 2 Name   User 2 Email Address

☐ Online Billing Access   ☐ Online Enrollment

Broker Authorization – Optional

We need permission to grant your broker access to your online billing and/or enrollment information. Would you like to give your broker access to this information through the DCPG website?

☐ **Yes, I want to allow my broker to have access to my information:**

   ☐ Online Billing Access (will receive monthly billing emails) ☐ Online Enrollment

☐ **No, I do not give permission for my broker to have access to my information.**

Broker First and Last Name   Broker Company Name

Broker Email Address

Authorized Signature of Company Representative (REQUIRED)   Date

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